**MOBILITY AGREEMENT**

**STAFF MOBILITY**

Planned period of the activity: from *…/06/2025* till *…/06/2025*

Duration (days) – excluding travel days: ………5……….

**The staff member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[1]](#endnote-1) |  | Nationality[[2]](#endnote-2) |  |
| Sex [*M/F*] |  | Academic year | 2024/2025 |
| E-mail |  | | |

**The Sending Institution/Enterprise[[3]](#endnote-3)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Erasmus code[[4]](#endnote-4)  (if applicable) | MO BENI MELLAL  USMS | Faculty/  Department | International office |
| Address | Av Med V, BP 591,  Beni-Mellal 23000  Morocco | Country/ Country code | **Morocco** |
| Contact person  name and position | Division de la cooperation  international Relations  Officer | Contact person  e-mail / phone | **Nabil Boukhnief N.boukhnief@usms.ma** |
|  |  | Size of enterprise  (if applicable) | <250 employees  >250 employees |

**The Receiving Institution**

|  |  |
| --- | --- |
| Name | Uşak University |

#### For guidelines, please look at the end notes on page 3.

**Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Main subject field[[5]](#endnote-5): **6th International Staff Week**

Level (select the main one): Short cycle (EQF level 5) ; Bachelor or equivalent first cycle (EQF level 6) ; Master or equivalent second cycle (EQF level 7) ; Doctoral or equivalent third cycle (EQF level 8)

Language of instruction: ENGLISH

|  |
| --- |
| **Overall objectives of the mobility:**  The participants will have the opportunity to get to know our university and receive information on how we work for our exchange programmes and other international activities while they will also meet their contact persons per department if they wish to do so. The 5-day program consists of staff and training exercises, presentations, and events. ( preliminary schedule upcoming.) |

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| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |

|  |
| --- |
| **Content of the Mobility programme:** |

|  |
| --- |
| **Expected outcomes and impact (e.g. on the professional development of the staff member):** |

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[6]](#endnote-6) this document, the staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the sending institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The staff member**  Name:  Signature: Date: |

|  |
| --- |
| **The sending institution**  Name of the responsible person:  Signature: Date: |

1. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-1)
2. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-2)
3. All refererences to "**enterprise**" are only applicable to mobility for staff between Programme Countries or within Capacity Building projects. [↑](#endnote-ref-3)
4. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) (available at <http://ec.europa.eu/education/tools/isced-f_en.htm>) should be used to find the ISCED 2013 detailed field of education and training. [↑](#endnote-ref-5)
6. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). [↑](#endnote-ref-6)